

# ASSIGNMENTS & MARKING SCHEMES 2017/2018

The Certificate in Corporate Social Responsibility/Sustainability is a professional certificate program regulated by the Senate of the University of St. Michael's College, University of Toronto. The program is aligned with the International Society of Sustainability Professionals so that individuals may write the ISSP Practitioner or Associate exam.

Candidates are assessed on a PASS/FAIL basis, but can receive a letter or percent grade if they wish. Participants are evaluated through a number of assessments to ensure that knowledge and skill transfer has occurred. Attendance at the three face to face sessions is mandatory for graduation.

The following elements make up the proposed assessments for the program.

Grading System	
Pass A- to A+ 80 -100	All work will be assessed on a Pass/Fail basis, however, participants can ask for a number grade and the online system will track participant progress.
B- to B+ 70- 79	
Fail 0-69	
	Participants are given the opportunity to rewrite assignments that do not meet the standard.

The following workload should relate to approximately 2 to 3 hours per week

Assessment	Percent	Due
Preparation Module 1: Aug to October	7.5%	October, 2017
Capstone Project <ul style="list-style-type: none"> <li>• Proposal</li> <li>• Project</li> <li>• Presentation</li> </ul>	40%  30% 10%	Proposal: Dec. 31, 2017 Project: Sept. 15, 2018 (Grades Required by Se. 22, 2017) Presentation: Nov., 2018
Assignment 1 Book Review	20%	Feb. 1, 2018
Preparation Module 2: Nov to May	7.5%	May 2, 2018
Assignment 2 Options <ul style="list-style-type: none"> <li>• Sustainability/CSR Gap Assessment &amp; Reflection OR</li> <li>• Best Practice/Learning Share Webinar and Post OR</li> <li>• ISSP Concept Modules (5)</li> </ul>	20%	May 31, 2018
Preparation Module 3:	5%	Nov., 2018
	100%	